

# Candidate Application Information Packet

Hard time finding parking?  
Tired of paying more for your education?  
Want to get involved on campus, but don't know how?

**YOU have the power to make a difference!**  
You can be the change you want to see on campus and get paid for it!

**Where do I start?**  
Run to become a President, Executive Cabinet Officer, Director or  
Senator of the Associated Students of UCR.

**Important Due Date:**  
**MONDAY MARCH 6th, 2017 by 5 p.m.**  
At the ASUCR Office

If you have any questions please contact the Elections  
Director, Marcy Kuo [asucrelections@ucr.edu](mailto:asucrelections@ucr.edu)  
or visit  
[www.elections.ucr.edu](http://www.elections.ucr.edu)

# How to Become a Candidate

- 1) Fill out the Declaration of Candidacy form completely and truthfully.
- 2) Attend 2 of 6 Mandatory Candidate Workshops.
  - Candidates will be notified of specific dates and times for candidate workshops. There will be 6 workshops offered between the dates of February 6 and February 17, 2017.
  - If candidates cannot attend a scheduled workshop, they **must** contact the Elections Director 48 hours prior to the workshop and set up an appointment to review workshop information. The meeting must take place during the same weeks the workshops are offered.
  - The Elections Committee will give presentations during the Mandatory Candidate Workshops to provide candidates with the information necessary to run in the elections including specific dates, rules and regulations. During this workshop, candidates will be taking a photo to be used on the elections website and for other promotional items. Please dress in formal business attire for this purpose.
  - Each candidate will be provided with a packet containing all pertinent information needed to run in elections. It is the candidate's duty to read each page thoroughly and sign all necessary documents by the given deadline. Please refer to the packet for general questions before contacting the Elections Committee.
  - Any questions or concerns prior to the Mandatory Candidate Workshops can be addressed by contacting [asucelections@ucr.edu](mailto:asucelections@ucr.edu).

Must submit ALL FORMS IN PRINT to the  
ASUCR Front Desk by  
**MONDAY MARCH 6th, 2017 by 5 p.m**  
Addressed to: Marcy Kuo, Elections Director

- 3) Turn in the following forms to the Elections Director through online submission:
  - *Declaration of Candidacy Form*

- *FERPA Rights Waiver Agreement*: This form gives permission for ASUCR and the University to release the specified information on the form.
  - *Candidate Biography Form*: Write in 150 words or less a biography which will be used in the school newspaper, website and other promotional published items. This should include goals for ASUCR and UCR as well as a platform you will be running on. Besides submitting an online submission, you must also send a typed version of this document to [asucelections@ucr.edu](mailto:asucelections@ucr.edu) with a subject line including your name and “Elections Bio”. If either the bio is over 150 words or the e-mail subject line is not labeled correctly, it will NOT be used.
- 4) Turn in the following form at the *ASUCR Front Desk* located on the second floor of the HUB, room 202. Online submissions for this form are not available.
- *Candidacy Nomination Form*: Collect 50 names, signatures and student ID (SID) numbers from students in the college you plan to attend next year. For example, if you are a candidate currently attending CHASS, yet plan to attend CNAS next year, then all of the nomination information must be from CNAS students. All Student IDs and names will be checked against an electronic roster to ensure that the information is accurate and valid.