

ASUCR CONSTITUTION

PREAMBLE

We, the undergraduate students of the Riverside campus of the University of California, bestow governing authority to the Associated Students of the University of California at Riverside, an autonomous and unincorporated, directly elected, three-branch student government, in order to set forth the ideals herein: to supplement and complement formal and informal education on this University of California campus; to propagate the general well-being of undergraduates; to fairly represent student interests, needs and welfare within the University community; to represent and articulate our rights to a voice in campus governance by fostering recognition of the rights of students and providing a forum to articulate and represent the views and interests of students; to recognize, represent, and support the diversity of needs and views of students at the University; to provide for the expression of student opinion and interests to the community at large on issues affecting student life; to provide services and coordinate activities for students, while advancing our common interests and concerns as students and as citizens; and, in pursuit of these ideals, through independent action and in concert with other constituencies of the university community, we hereby adopt this Constitution as the primary document governing the Associated Students of the University of California at Riverside.

ARTICLE I: Name and Membership

SECTION A. **Name:**

The official title of this organization shall be the “Associated Students of the University of California at Riverside,” hereinafter referred to as the ASUCR.

SECTION B. **Membership:**

All registered undergraduate students of the University of California at Riverside who have paid the prescribed activity fee are members of this organization. Subject to other applicable qualifications herein, all members shall be eligible to hold office in the Association or in any of its subordinate organizations.

SECTION C. **Associate Membership:**

Associate membership may be granted under conditions prescribed by the Senate, in accordance with all terms of membership.

SECTION D. **Member-at-large:**

A member-at-large is any member of the Associated Students who is not an elected Senator, elected Officer, appointed Justice, appointed Director, appointed ex-officio, or appointed intern.

ARTICLE II: Distribution of Powers

SECTION A. Structure:

The ASUCR shall be organized into three entirely separate and distinct branches: the Executive, Legislative and Judicial.

1. The Executive Branch shall consist of the Executive Cabinet.
2. The Legislative Branch shall consist of the Senate.
3. The Judicial Branch shall consist of the Judicial Council.

SECTION B. Separation and Balance of Powers:

No individual or group of individuals within any of the branches may exercise powers delegated to or authority vested in any of the other branches, except as expressly stated in the Constitution herein.

ARTICLE III: ASUCR Representatives

SECTION A. Term Of Office

For all ASUCR Senators and Executive Cabinet members, the term of office shall be one (1) year beginning the day after Commencement, and ending on the last Commencement Day the following year. Other representatives shall take office upon their ratification, serving the term prescribed herein.

SECTION B. Representative Standards

The following standards shall apply to representatives within all three branches:

- (a) No ASUCR member shall hold more than one elected ASUCR position concurrently.
- (b) No ASUCR member shall concurrently hold both an elected ASUCR position and an appointed ASUCR position requiring approval of the Senate.
- (c) All ASUCR representatives must maintain a quarterly and cumulative grade point average of 2.0, on a 4.0 scale. ASUCR Representatives must maintain this standard throughout their term of office.
- (d) If an ASUCR representative does not meet these standards, the issue shall be handled as prescribed in the Bylaws.

SECTION C. Voting by Proxy

Under no circumstances whatsoever shall voting by proxy be allowed in any of the three branches.

ARTICLE IV: Executive Branch

SECTION A. Definitions:

1. Executive Cabinet

The Executive Cabinet shall consist of the following five (5) executive positions (in line of succession):

- (a) President
- (b) Executive Vice President
- (c) Vice President of Internal Affairs
- (d) Vice President of External Affairs
- (e) Controller

2. Directors

The Directors shall consist of the following four (4) positions:

- (a) Personnel Director
- (b) Outreach Director
- (c) Elections Director
- (d) Academic Affairs Director
- (e) Any other positions as deemed necessary and amended into the Officer section of the Bylaws.

3. Interns

Each officer shall be entitled to interns as specified in the respective officer's bylaw.

4. Executive Assistants

Each officer shall be entitled to one Executive Assistant, who shall fulfill the functions outlined in the Executive Assistant Bylaw.

SECTION B. Election of Executive Cabinet

The Executive Cabinet shall be elected directly by the undergraduate student body.

SECTION C. General Function of the Cabinet

1. President:

- (a) Have chief executive responsibilities of the ASUCR;
- (b) Serve as the chief executive officer of the ASUCR and shall be responsible for and coordinate the functions of the office. The President shall have sole authority to make treaties, memorandums of understanding, or other legally binding contracts on behalf of the

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ASUCR, subject only by a two-third (2/3) majority of those senators present;

- (c) Assure the smooth and efficient operations of the ASUCR;
- (d) Coordinate all projects of concern to the ASUCR, with the assistance of various Vice Presidents and any other relevant positions;
- (e) Serve as the official representative of the ASUCR. The President shall serve as ex-officio on all committees requiring student membership. The President shall serve as the official representative of the ASUCR to the University of California Student Body President's Council;
- (f) Address the Senate during the first meeting of each quarter regarding the State of the Association and recommend for their consideration such measures as he/she shall judge necessary and expedient;
- (g) Serve as chief student supervisor of the ASUCR professional personnel and shall be responsible for all matters of office policy;
- (h) Chair all ASUCR Executive Cabinet meeting, in this capacity assure that communication between the various Executive Departments is adequate;
- (i) Oversee the Directors to assure proper execution of the duties specified in the appropriate Bylaws;
- (j) Appoint any Ad Hoc committees, provided that the committee does not already exist within the ASUCR job descriptions of the Officers or Directors;
- (k) Perform all other duties as designated in the President Bylaw.

2. Executive Vice President:

- (a) Shall assist the President in executive responsibilities of the ASUCR;
- (b) Assist the President to assure the smooth and efficient operations of the ASUCR;
- (c) Serve as the President of the Senate and shall be responsible for and coordinate the functions of the Senate.
 - 1. preside over all meetings of the Senate;
 - 2. have the power to cast a tie breaking vote;
 - 3. be responsible for the selection and removal of the Senate Staff, with the ratification of the Senate by a majority vote;
 - 4. notify the appropriate personnel of any vacancies;
 - 5. compile the agenda for Senate Meetings;
 - 6. call such special meetings of the Senate as he/she may deem necessary, or at the request of any five (5) Senators;
 - 7. designate, motivate, and organize the Senators in the involvement of student advocacy of ASUCR;
 - 8. compile all meeting minutes, including but not limited to the Constitution, bylaws, bills, resolutions, and standing orders of the Senate that are proposed, and this must comply with Executive Vice President Bylaw;
 - 9. properly distribute all bills and resolutions;

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10. must comply and carry out the duties of Article XI of this Constitution;

11. perform all duties as the bylaws or the Senate may designate.

(d)

(e) Perform all other duties as designated in the Executive Vice President Bylaw.

3. Vice President of Internal Affairs:

(a) Serve as the primary agent responsible for handling all non-academic issues within the campus on behalf of the ASUCR;

(b) Chair the Internal Affairs Committee and assure that any such designated sub-committees within that group perform their function adequately;

(c) Perform all other duties as designated in the Vice President of Internal Affairs Bylaw.

4. Vice President of External Affairs:

(a) Serve as the primary agent responsible for handling all external affairs on behalf of the ASUCR for a term of one year;

(b) Represent the ASUCR in local, state and national affairs, including, but not limited to, the University of California Students Association and the United States Student Association;

(c) Chair the External Affairs Committee and assure that any such designated sub-committees within that group perform their function adequately;

(d) Perform all other duties as designated in the Vice President of External Affairs Bylaw.

5. Controller:

(a) Serve as the primary agent responsible for handling delegation of all student funds on behalf of the ASUCR for a term of one year;

(b) Chair the Finance Committee and assure that all decisions are made with the best interests of the students in mind;

(c) Perform all other duties as designated in the Controller Bylaw.

SECTION D. General Function of Directors

1. Each Director shall serve as Chair of their respective committee;

2. Perform all duties as designated in the bylaws and/or as deemed necessary by the Senate.

3. No ASUCR member shall hold two ASUCR officer positions concurrently.

SECTION E. General Functions of Interns

1. The duties of the ASUCR Interns shall be designated in the bylaws of the director they shall work under;
2. The selection and removal of interns shall be at the discretion of the director they work under, with appointments subject to ratification by the Senate.

SECTION F. General Functions of Executive Assistants

1. The duties of the Executive Assistants assigned to each officer shall be designated in the Executive Assistant Bylaw.
2. The selection and removal of executive assistants shall be at the discretion of the Officer they work under, with appointments subject to ratification by the Senate. Officers shall also have the power to reduce the stipend of their Executive Assistant.

SECTION G. Powers of the Executive Branch

The Executive Cabinet shall have the authority to:

1. Veto legislation passed by the Senate, provided the legislation did not pass with more than two-thirds (2/3) of Senators present and voting. The veto must take place within seven (7) days of the Senate meeting in which the legislation was approved.
2. Appoint members of the Associated Students, by a three-fifths vote, to the Judicial Council, with the ratification of the Senate, by a two-thirds (2/3) vote.

SECTION H. Quorum and Meetings

1. Quorum of the Executive Cabinet shall consist of three of the four members.
2. The Executive Cabinet shall meet at least once per week.
3. All Executive Officers are required to attend all Senate meetings, and shall submit reports at all regularly scheduled Senate meetings for approval by the Senate.

SECTION I. Qualifications

1. All Executive Cabinet members shall have attended UCR for at least one complete academic year prior to their term of office.
2. Candidates for positions in the Executive Cabinet must serve in one of the following positions at ASUCR for at least one year prior to assuming office.
 - (a) ASUCR Executive Assistant;
 - (b) ASUCR Intern;
 - (c) ASUCR Director;
 - (d) ASUCR Executive Cabinet member;
 - (e) ASUCR Senator;
 - (f) ASUCR Senate Staff member;
 - (g) ASUCR Judicial Council member;

(h) ASUCR Senate Ex-officio member

3. A student may be a candidate for the Vice President positions by serving for one year on any of the ASUCR subordinate bodies, as defined in this constitution.
4. A student may qualify for candidacy for the Controller by serving as Accounting Assistant to the ASUCR Accountant, or by serving on the Finance Committee one (1) year prior.
5. Any student may petition the Senate prior to the candidacy-filing deadline to be allowed to run for an Executive Cabinet position. By a two-thirds (2/3) vote of the Senate, the petitioning student shall be allowed to run for any Executive Cabinet position, regardless of qualifications.

SECTION J. Vacancies

In the event that any vacancies occur within the Executive Cabinet, the matter shall be dealt with as prescribed in the elections bylaws.

ARTICLE V: Legislative Branch

SECTION A. Definitions:

1. President pro tempore

The President pro tempore shall be the second highest-ranking officer of the ASUCR Senate. During the Vice President's absence, the president pro tempore presides over its sessions or appoints another senator to do so. The President pro tempore is elected by the Senate and is customarily the longest serving senator in the majority party.

2. Senate Staff

The Senate staff shall consist of the following positions:

- (a) Secretary
- (b) Additional staff added the By-Laws may provide.

3. Senator

Each of the 16 student senators shall be representatives of the Student Senate. The term of office for Senators shall be one (1) year beginning the day following Commencement.

4. Executive Session

A closed session may be called during regular meetings for the purpose of discussion of an ASUCR representative, personnel or employee grievance matters, provided that twenty-four (24) hours advance public notice is given. Closed sessions shall be limited to ASUCR Senators, the Senate Staff, and the Executive Cabinet.

SECTION B. Membership:

1. The voting members of the Senate shall only consist of the 16 elected Senators.
2. The Chair relinquishes his/her general rights as a Senator when assuming the role of the Chair. As defined herein, the Chair does have the right to cast a vote in order to make or break a tie or two-thirds decision as set forth in Roberts Rules of Order.
3. The non-voting members of the Senate, serving in an ex-officio role, are:
 - (a) A representative from each of the Student Program offices;
 - (b) A representative from each of the campus media;
 - (c) A representative from the Residence Halls Association;
 - (d) The Chair of the Associated Students Program Board;
 - (e) The Senate Staff: Parliamentarian, Secretary and Sergeant-at-arms;
 - (f) The Executive Cabinet of ASUCR;
 - (g) The Executive Assistants to the Executive Cabinet of the ASUCR;
 - (h) The administrative representative appointed by the Chancellor;
 - (i) Other persons as this Constitution, the ASUCR Bylaws or the Senate, may provide.

SECTION C. Qualifications:

Senators must be in good standing and enrolled full time with the University both at the time of their election and during their term of office. In addition, candidates must have been in attendance at UCR for one (1) academic year prior to serving in office. This article shall not be interpreted to include graduates as eligible candidates for the Senate.

SECTION D. General Functions of Senators

1. Senators shall:
 - (a) Have legislative responsibilities for the ASUCR for a term of one year;
 - (b) Serve as chief makers of policy for ASUCR in their roles as members of the Senate;
 - (c) Represent their constituency;
 - (d) Perform all duties as shall be assigned to them by the Senate;
 - (e) Serve on two (2) Standing Committees, at least one of which must be a subordinate body of the ASUCR. To fulfill this requirement, serving on a university-wide committee may satisfy no more than one committee requirement.
 - (f) Have the ability to serve on ASUCR ad-hoc committees;
 - (g) Serve on one of the Senate Subcommittees;
 - (h) Be assigned to committees as governed by Article IX;
 - (i) Attend all ASUCR Senate meetings and all other meetings the Senate deems necessary;
 - (j) Perform all other duties as defined in the Senator Bylaw.

SECTION E. General Function of the President Pro Tempore

The President Pro Tempore shall:

1. preside over all meetings of the Senate in the absence of the Executive Vice President;
2. perform all duties as the President Pro Tempore bylaw or the Senate may designate.

SECTION F. General Function of Senate Staff

The Senate Secretary is an hourly position who is responsible for recording and writing the minutes of all meetings of Senate

SECTION G. Meetings

1. Open meeting
All official meetings of the ASUCR Senate including subcommittees, and subordinate committees, shall be open to the public, excluding Finance, Personnel, and the Elections Commission, as well as Executive sessions and closed sessions which may be called during regular meetings for the purpose of personnel and employee grievance matters.
2. Notice of Meeting
 - (a) A forty-eight (48) hour public notice must be given before an official meeting may be held;
 - (b) Public notice shall include: posting on the door of the Association, written notice to all Senators, posted on the ASUCR Website, or notice to all campus media.
3. Location
The Senate and its standing Committees shall not conduct any meeting in a facility that prohibits the admittance of any age, race, sexual orientation, gender, religion, or disability.
4. Disruption
 1. In the event that an individual or group of people willfully and/or intentionally interrupt an official meeting of the Senate or one of its standing committees so as to render orderly conduct of the meeting impossible, the members of the Senate or Committee may, by a majority vote order the room clear and continue the meeting in a closed session provided that representatives of the news media who are not engaged in the disruption are allowed to remain;
 2. The chair of that meeting shall have discretion to excuse disruptive parties or adjourn the meetings.
5. Quorum
 - (a) The quorum of Senate shall be half plus one of the voting membership of the Senate;
 - (b) If quorum is not met, the Senate is not able to conduct official business, but can go into a Committee of the Whole in which no items can not be voted upon, but discussion take place.

4. Minutes

Official minutes must be kept noting all actions taken by the senate. These minutes shall be considered part of the public record and shall be posted on the ASUCR website.

SECTION H. Attendance

1. Responsible Agent

- (a) The Chair of the Senate shall be designated as the agent responsible for all matters regarding attendance.
- (b) The Chair may delegate this responsibility to the Parliamentarian should the need arise.

2. Suspension of Voting Privileges

Any voting member of the Senate who fails to attend two (2) regularly scheduled meetings for which proper notice has been given, without being excused by the Senate or its responsible agent from duty or attendance, shall have his/her voting rights suspended until the Senate, by a concurrence, of two-thirds (2/3) of those voting by Secret ballot when a quorum exists, restores the said voting rights.

3. Expulsion

- (a) Any voting member of the Senate who fails to attend three (3) regularly scheduled meetings of the Senate for which proper notice had been given without being excused by the Senate or its responsible agent from duty or attendance, may upon a two-thirds (2/3) vote of the entire voting membership of the Senate be expelled.
- (b) If vacancy occurs the seat shall be filled by the next succeeding alternate

4. Excuse of absence

- (a) An absence may be excused in one of two ways;
 - i. A prior written notice presented to the Senate Chair or the responsible agent. A maximum of four such notices per year with no more than two presented in any one quarter shall be accepted as excuses;
 - ii. A majority vote of the Senators present when quorum exists.

5. Notification

- (a) Upon determining that a Senator has lost their voting rights the Executive Vice President shall immediately notify the Senator in writing within 48 hours.
- (b) At the next Senate meeting, the Executive Vice President or the responsible agent shall declare that the members voting rights have been suspended.
- (c) Upon determining that a Senator is eligible for expulsion, the Chief Justice shall notify the Senator in writing within 48 hours.
- (d) At the next open regularly scheduled meeting the Executive Vice President or the responsible agent shall immediately call for a vote of expulsion.
- (e) Upon an affirmative vote of expulsion, the Executive Vice President shall notify the student with written notice of the action within 48 hours.

SECTION I. Powers of the Legislative Branch

1. The Senate Shall:

- (a) have authority in the supervision, direction and conduct of the affairs, policies and properties of the ASUCR, with the power to delegate such matters to subsidiary bodies. This shall not be constructed to vest in the Senate the power to interfere in the editorial policy of the communications media;
- (b) promote the welfare and interest of the members of the ASUCR, subject to the limitations enumerated in this Constitution. All Senate actions not enumerated in this Constitution must be carried out through legislation consistent with protocol;
- (c) act as the chief policy-making body and forum for discussion of issues of importance to the ASUCR
- (d) be in consistency with the provisions of this Constitution, enact rules and procedures necessary and proper for their efficient operation and for the general welfare of the ASUCR membership;
- (e) have the authority over and responsibility for:
 - i. all ASUCR revenues and their allocations;
 - ii. maintenance, use and title to all ASUCR property;
 - iii. the development of all policies and regulations necessary for carrying out the duties enumerated in its Constitution and for the smooth and efficient operation of the Association, subject only to the limitations enumerated by this constitution;
 - iv. the power to override an Executive Cabinet veto by a two-thirds (2/3) vote of the Senate when quorum is present;
 - v. confirm the Senate Staff appointments;
- (f) set criteria which must be met by various student societies, clubs and organizations registered through Student Life and Leadership Center who are seeking funding by the ASUCR;
- (g) establish rules governing nominations, campaigns and elections for the elected offices of the ASUCR;
- (h) establish and approve the Bylaws of ASUCR and other subordinate organizations of ASUCR;
- (i) create and fill such committees and subcommittees as it deems necessary, as long as this is not in direct conflict with the duties of the Personnel Director;
- (j) hear appeals from any student concerning actions taken by the Senate or its subordinate Boards and committees, with the authority to take appropriate action. This shall not apply in cases when the decisions of the subordinate Board or committee are not constitutionally binding;
- (k) consider matters and enact any legislation required to exercise control of student interests and activities designated to it;
- (l) confirm all appointments to the various committees, Boards and other positions as established by this Constitution and the ASUCR Bylaws;
- (m) conduct all votes pertaining to personnel matter by secret ballot.

SECTION J. Apportionment

There shall be a minimum of two Senators from each college. The two required seats in each college shall be awarded to those candidates who receive the highest and second-highest number of votes cast by the entire student body. The remaining seats on senate shall be awarded to the next highest vote receivers, regardless of college, until the sixteen (16) seats are filled. This will be done as governed by the Elections Code.

SECTION K. Vacancies

In the event that vacancies on the Senate occur, then the following shall occur:

- (a) If the vacancy violates the mandatory two seats per college provision to the Constitution, then the highest-ranking alternate from within that college shall ascend to that seat. However, if there are no alternates available from that particular college, the seat shall go to the highest-ranking alternate regardless of college.
- (b) If the vacancy does not violate the mandatory two seats per college provision to the Constitution, then the highest-ranking alternate, regardless of college, will ascend to that seat.

ARTICLE VI: Judiciary Branch

SECTION A. Authority

The Judicial Council of the ASUCR shall be vested with the judicial authority of the Association. The council's authority shall extend to all judicial cases, as defined herein, arising under this Constitution, the ASUCR Bylaws, official actions of ASUCR executive officers, employees, and the Senate, and any matters delegated to the council by the ASUCR Senate or this Constitution.

SECTION B. Membership

1. The Judicial Council shall consist of six (6) students, nominated by the Executive Cabinet and then ratified by the Senate.
2. All justices shall have a term of two (2) years, two (2) of them will be appointed in odd years, with the other two (2) appointed in even years.
3. The Judicial Council shall elect from its membership a Chief Justice every year. This Chief Justice needs to have been a justice during the year prior in all circumstances except for the first year after which this Constitution is adopted.
4. There will be a Secretary of the Court, who may not be one of the justices, appointed by a majority vote of the Judicial Council.

5. If this Constitution shall be adopted, then during the first round of appointments, students will be appointed to fill all six (6) Justice positions (3 by the current President for one year and 3 by the new President for two years.), with two (2) of them serving for only a one-year term. After which the regular cycle of appointments will resume.

SECTION C. Rules of Procedure

The Judicial Council shall frame, approve and revise, during well-advertised open hearings, rules and procedures for the exercise of its responsibilities. However, all deliberations, up to and including the actual vote on the decision, shall be conducted during closed session, after which time, the decision shall be made public. These Rules of Procedure must remain separate from the ASUCR Constitution and Bylaws, but still be maintained as a part of the group of ASUCR governing documents. However, neither the Executive Branch nor Legislative Branch shall be construed to have any jurisdictional powers over these Rules of Procedure.

SECTION D. General Function of Justices

1. Chief Justice:

- (a) Has chief judiciary responsibilities for the ASUCR for a term of one year, chosen by his/her peers on the Judicial Council;
- (b) Shall exercise one vote on the Judicial Council;
- (c) Chairs and organizes weekly meetings of the Judicial Council;
- (d) Submits all rulings of the Judicial Council to the Executive Cabinet and Senate in written form, coordinating any and all majority and dissenting opinions, and concurring opinions thereof;
- (e) Presides over any impeachment hearings of any single Executive Officer;
- (f) Performs all other duties as designated in the Judicial Council Bylaw or in the Judicial Council Rules of Procedure.

2. Justices:

- (a) Have judiciary responsibilities for the ASUCR for a term of two years;
- (b) Exercise one vote on the Judicial Council;
- (c) Vote on all issues before the Judicial Council;
- (d) Elect from its membership a Chief Justice, and in the event that the Chief is unable to fulfill his/her responsibilities, elect a new or interim chief;
- (e) Attend all monthly meetings of the Judicial Council. Any justice absent from three (3) weekly meetings per quarter shall be subject to automatic forfeiture of the office;
- (f) Shall have the responsibilities of knowing the ASUCR Constitution and By Laws, and granted sole authority to resolve conflicts between the

Legislative or Executive Branches and/or within the branches themselves;

- (g) Shall assist in assuring the smooth and efficient operation of the ASUCR;
- (h) Shall constantly review old legislation to maintain the highest interest of the students and to assure that new legislation is consistent with ASUCR Constitution and Bylaws;
- (i) Perform all other duties as designated in the Judicial Council Bylaw or in the Judicial Council Rules of Procedure.

SECTION E. Powers of the Judicial Branch

1. The Judiciary Branch shall have the expressed explicit authority to:
 - (a) Review conflict of interest cases within the ASUCR;
 - (b) Review all financial allocations to ensure they are made in accordance with the provisions set forth in the governing rules of the Finance Committee. This shall not be meant to construe any jurisdictional authority over the actual substance of allocations, only that the Judicial Council must uphold the guidelines that the Finance Committee sets forth;
 - (c) Vote on the legality of all approved legislation and any extraneous cases which are brought before the Judicial Council;
 - (d) Constantly review old legislation to maintain the highest interest of the students and to assure that new legislation abides by the regulations set forth by the ASUCR Constitution and By Laws;
 - (e) Must meet weekly to review all pending legislation and other business.

SECTION F. Finality

All decisions from the Judicial Council shall be final unless reversed by subsequent council action.

SECTION G. Removal from Office

1. Any justice shall be removed from office for malfeasance or dereliction of duty. Charges may be brought by any six (6) justices;
2. In an open session, the ASUCR Senate shall give equal opportunity to the accused member to defend him/herself as is given to hearing of the accusers;
3. Removal shall require a two-thirds (2/3) vote of the entire Senate;
4. Interpretation of this section shall be the sole right of the ASUCR Senate.

SECTION H. Vacancies

1. In the event that a vacancy occurs, an eligible member of the Associated Students shall be appointed by the Executive Cabinet to complete the duration of that term. The Senate will have to ratify said appointment.
2. In the event that the Chief Justice vacates his/her position, then once a new justice is appointed to fill the position, the Judicial Council will need to elect a new Chief Justice.

Article VII: Elections

SECTION A. Elections Rules and Operations

The procedure for the conduct of nominations, campaigns, and elections shall be determined by the Senate. Elections operations shall be executed by the Elections Commission of the Senate.

SECTION B. Time of Elections

1. The time of elections shall be provided for in the rules governing elections. The rules governing elections shall be provided by the bylaws.
2. Elections shall be no earlier than the third week of spring quarter and no later than the fifth week of spring quarter.

SECTION C. Voting in ASUCR Elections

1. All voting in ASUCR elections shall be done by secret ballot. The students shall directly elect: the Executive Branch and the Senate.
2. There shall be sixteen (16) Senators elected from the standing undergraduate colleges of the University. There must be at least two (2) elected representatives from each college in the Student Senate. The two Senators from each college shall be determined by who has received the highest and second-highest number of votes in the election. The remaining Senators shall be Senators at large that do not represent any specific college who have received the next highest votes. All students shall be eligible to vote for all candidates irrespective of their college.

SECTION D. Eligibility to run in Elections

1. Candidates for Executive Branch are restricted to running for one position in each election.
2. All persons wishing to run for office must have a minimum 2.0 grade point average at the time of elections and must be in good standing with the University.
3. All persons wishing to run in an ASUCR election must have been a student for at least 2 quarters, and at the time of assuming office, have completed three (3) quarters at UCR.

ARTICLE VIII: Boards

SECTION A. Boards

1. ASUCR shall maintain the right to create necessary boards in which ASUCR shall have authority to govern.
2. ASUCR shall have the right to overrule and govern any board decisions by a two-thirds (2/3) vote of the Senators present, when quorum exists.

SECTION B. Associated Students Program Board

1. The membership of the Associated Students Program Board shall consist of a Chairperson and Program Directors for the following areas- Concerts, Lectures, Films, Special Events and Publicity. The ASUCR President shall serve as ex-officio on the Associated Students Program Board. The duties and powers of the Program Board shall be-
2. to provide a diversity of quality entertainment in the areas Concerts, Lectures, Films, and Special Events;
3. to prepare and present to the Student Senate the budget for all Program Board activities;
4. to assume all other power and duties common to such a board as directed by the Senate;
5. to report to the ASUCR President;
6. A decision of the Program Board may be overruled by the vote of two-thirds (2/3) of the elected Senate present when a quorum exists. The Program Board's Constitution must be approved by a simple majority of the Senate, provided quorum exists, and must be contained in the By-Laws herein.

ARTICLE IX: Committees

SECTION A. Subcommittees

1. Each Senator shall serve on one of the subcommittees designated in the Bylaws.

SECTION B. The Subordinate Bodies of the ASUCR:

The Subordinate Bodies of ASUCR shall be:

1. Internal Affairs Committee:

- (a) This committee shall be chaired by the Vice President of Internal Affairs;
- (b) The Internal Affairs Committee is responsible for:
 - i. Investigating and recommending improvements in the quality of student life on campus;
 - ii. Planning and organizing ad hoc ASUCR activities which will enhance the quality of student life;
 - iii. Disseminating information concerning the tasks of the committee;
 - iv. Performing all other duties as designated in the Vice President of Internal Affairs Bylaw, as this committee acts as one of the agents of this division.

2. Academic Affairs Committee:

- (a) This committee shall be chaired by the Academic Affairs Director;
- (b) The Academic Affairs Committee is responsible for:
 - i. Under the supervision of the External Affairs Vice President, Academic Affairs Committee recommends ASUCR programs and policies in Academic Affairs areas;
 - ii. to disseminate information concerning the student development of courses and curriculum.

3. External Affairs Committee:

- (a) This committee shall be chaired by the Vice President of External Affairs;
- (b) The External Affairs Committee is responsible for:
 - i. Establishing liaisons and achieving rapport with all off-campus, public bodies affecting students and their welfare in the University;
 - ii. Working with the Executive Branch and Senate in developing and recommending policies for action external areas;
 - iii. Disseminating information concerning the tasks of the committee;
 - iv. Performing all other duties as designated in the Vice President of External Affairs Bylaw, as this committee acts as one of the agents of this division.

4. The Finance Committee:

- (a) The Finance Committee shall consist of seven (7) members;
- (b) Six (6) of these shall be appointed by the Senate through the Personnel Committee. At least two members of the Finance Committee must be Senators. The seventh member shall be the Vice President of Finance who shall serve as chair of that committee.
- (c) The Vice President of Finance, who shall be designated as the Chairperson of the Committee, will be the seventh member;

- (d) The Vice-Chairperson of the Committee, which must be a Finance Committee member, shall be appointed by the Vice President of Finance, approved by the Finance Committee and then by the Senate;
- (e) The Committee shall submit, for approval by the Senate, a yearly budget composed of the budgets submitted to it by the individual budget holders;
- (f) After submission of the yearly budget, a request for any action of a financial nature shall first be sent to the Finance Committee; however, the Senate may suspend this provision by the affirmative vote of three-fourths (3/4) of the elected Senators present when a quorum exists;
- (g) A decision of the Finance Committee may be overruled by a majority of the present Senators when a quorum exists;
- (h) The Chairperson of the Committee shall represent the ASUCR in all matters pertaining to the ASUCR finances;
- (i) The Committee shall perform all other duties as designated in the Finance Committee Bylaw.

5. Personnel Committee

- (a) This committee shall be chaired by the Personnel Director;
- (b) The Personnel Director is responsible for:
 - i. Publicizing vacancies on the various ASUCR and University-wide committees that are open to student representation;
 - ii. Interviewing and selecting the nominees for each position;
 - iii. Following the Senate's approval of committee appointments, the Personnel Committee members shall remain in contact with the appointees to ensure they are fulfilling their duties;
 - iv. Performing all other duties as designated in the Director Bylaws, as this committee acts as one of the agents of the Personnel division.

6. Outreach Committee:

- (a) This committee shall be chaired by the Outreach Director;
- (b) The Outreach Committee is responsible for:
 - i. Holding events geared towards K-12 students in order to encourage them to apply for college, specifically at the University of California, Riverside;
 - ii. Actively publicizing and recruiting undergraduates to participate in the various outreach, recruitment and retention programs;
 - iii. Performing all other duties as designated in the Director Bylaw, as this committee acts as one of the agents of the Outreach division.
 - iv. Delegation of state outreach funds via outreach hearings

7. Elections Commission:

- (a) This commission shall be chaired by the Elections Director;
- (b) The Elections Commission is responsible for:
 - i. Coordinating all election matters;

- ii. Publicizing candidate filing periods, candidate forums, polling locations and hours of operation as well as all election results;
- iii. Performing all other duties as designated by the Director Bylaw, as this committee acts as one of the agents of the Elections division.

8. Other subordinate committees

Other subordinate committees will be created as designated in the Bylaws or by the Senate.

SECTION C. University-wide Committees

The Personnel Committee shall appoint members to University-wide Committees as governed by the Personal Committee bylaw and as approved by the Senate.

ARTICLE X: Initiative, Referendum and Recall

SECTION A. Initiative

1. An initiative shall be defined as of legislation voted on by the entire ASUCR membership that;
2. All undergraduates shall have the power to initiate resolution by means of a petition signed by fifteen (15) percent of its membership;
3. The petition shall be presented to the Senate, which shall call an election no earlier than two (2) weeks and no later than four (4) weeks after the filing of the petition;
4. The Senate can choose by a 2/3 vote of the Senators present when a quorum exists, to extend the timeline;
5. The complete text of the initiative must appear in the first issue of the student newspaper published after the filing of the petition;
6. A majority of the votes cast shall be sufficient for approval of the initiative.
7. Passage of the initiative shall take effect the following academic year. Resolutions are only in effect for the year they are voted in.

SECTION B. Referendum

1. A referendum shall be defined as a form of legislation voted on by the entire ASUCR membership which directly reduces, increases or changes the designated use of student fees;
2. Upon presentation of a petition signed by fifteen (15) percent of the members of the undergraduate student body, an act of the Senate must be submitted to a referendum vote by members of the ASUCR Senate;
3. A referendum may also be put to a vote of the entire ASUCR membership upon 2/3 of the Student Senate present ;

4. The Senate shall call an election no earlier than two (2) and no later than four (4) academic weeks after the filing of the petition;
5. Fifty (50) plus one percent, of the votes cast shall be sufficient to approve the act;
6. In an election, a majority of the votes cast, shall be sufficient to approve a referendum as long as 20% of the student body it effects turns out to vote;
7. The referendum shall take effect the following academic year unless otherwise specified in the referendum, and subject to University policy.

SECTION C. Recall

1. Recall shall be used to remove an elected representative from office. Presentation of a petition signed by twenty (20) percent of an academic college to the Senate will cause a specified elected Senator to be the subject of a vote of recall within said academic college.
2. Presentation of a petition signed by twenty (20) percent of the undergraduate student body to the Senate will cause a specified elected representative to be subject to a vote of recall by the students as a whole.
3. The Senate shall call an election no earlier than two (2) and no later than four (4) academic weeks after the filing of the petition.
4. The complete text of the petition must appear in the first issue of the student newspaper published after the filing of the petition.
5. A majority of the undergraduate student body voting shall be used to remove the specified elected representative.
6. Any Officer or Senator may be subject to recall.
7. If the specified elected representative is recalled, that person shall be removed immediately, and the position shall be filled according to this constitution.

ARTICLE XI: Amendments

SECTION A. Adoption

1. Amendments to this Constitution may be proposed in one of three ways:
 - (a) The presentation of a petition to the Senate signed by fifteen (15) percent of the members of the undergraduate student body automatically qualifies the proposed amendment to be voted on by the undergraduate student body.
 - (b) The Senate can propose amendments to the Constitution by a two-thirds (2/3) vote of the members present when a quorum exists, which would then qualifie the proposed amendment to be voted on by the undergraduate student body.
 - (c) The Senate can amend the Constitution with a unanimous vote of the entire membership of the Senate. This shall be used only in the case that the proposed amendments are not fundamental changes to the structure of ASUCR. Proposed amendments must be minor in nature (i.e. gramatrical changes and clarifications) and submitted to the entire

Senate and campus media two (2) weeks prior to the Senate meeting at which the vote will take place. The entire text of the amendment must be in the campus newspaper;

2. Upon the incidence of case (a) or (b) presented above, the Senate shall call an election no earlier than two (2) weeks and no later than four (4) academic weeks after the proposition of the amendment.
3. Upon the incident of case (b) presented above, the Senate may also allow proposed amendment to be voted upon in the regular spring election.
4. The time frame can be extended by the Senate by a two-thirds (2/3) vote of Senate present when a quorum exists.
5. A two-thirds (2/3) vote of those voting in the election shall be necessary for the adoption of the amendment.
6. The amendment shall take effect immediately upon adoption, unless otherwise provided for in the amendment.

ARTICLE XII: Publication

SECTION A. Publication of the Constitution and Bylaws

1. ASUCR must keep the current and all previously adopted versions of the ASUCR Constitution and authorship on disk, on file, and online to be available to all students upon request.
2. The Judicial Branch shall be responsible for maintaining copies of the current Constitution and Bylaws. They have up to two weeks to update the Constitution and Bylaws in case of a change.
3. The ASUCR Constitution shall be kept and updated at the following locations and with the following personnel: all campus libraries, the ASUCR Web site, the Chancellor, the ASUCR Executive Director, ASUCR front desk and all ASUCR professional staff.
4. All elected or appointed ASUCR representatives shall receive a copy of the Constitution and Bylaws upon assuming office.

ARTICLE XIII: Ratification

SECTION A. Implementation

1. This Constitution shall become effective upon approval of two-thirds (2/3) of the undergraduate students voting in an ASUCR election.
2. This Constitution shall take effect upon commencement 2012. Spring 2012 Elections shall elect all positions prescribed herein, however the present officers, Boards and committees shall continue to function as directed in that previously ratified constitution until the final day of commencement.

SECTION B. Previously Ratified Constitutions

Proposed Constitutional with Revisions from 4-4-2012 Meeting

The ASUCR Constitution has been previously revised in May nineteen hundred and ninety-six (5/1996), and in May nineteen hundred and ninety-one (5/1991).